



JHUMUNC

THE JOHNS HOPKINS MODEL UNITED NATIONS CONFERENCE



CONFERENCE PREPARATION GUIDE

Session XXIII: February 6 – 9, 2020

Secretaries-General: Serena Goldberg and Jacob LaRochelle

LETTER FROM THE SECRETARIES-GENERAL

Dear Advisors and Delegates,

Welcome to the twenty-third session of JHUMUNC! Over the past year, our staff has worked tirelessly to bring this conference together and offer you the best JHUMUNC experience yet. We are excited for a great conference and look forward to meeting you all!

The Conference Preparation Guide provides a comprehensive overview of our conference. Whether you have attended our conference before or this is your first time at JHUMUNC, we believe this guide will prove useful for all of you as you prepare for JHUMUNC 2020.

We encourage you to carefully review the final two sections of this guide: Model UN Resources and Rules of Parliamentary Procedure. There, we provide a comprehensive list of research sources and outline our form of parliamentary procedure. Our rules of debate may differ from other Model UN conferences, so it is imperative that delegates are familiar with those rules and policies.

While we believe this guide will aid you in your preparation for JHUMUNC 2020, we understand that you may still have additional questions about our conference. We therefore encourage you to read the “How to Contact JHUMUNC” section of this guide so that the appropriate member of the JHUMUNC Secretariat may address your questions.

On behalf of the entire staff of JHUMUNC 2020, we wish you well as you prepare for our conference. We look forward to meeting you in February!

Cordially yours,



Serena Golberg
Secretary-General



Jacob LaRochelle
Secretary-General

EXPECTATIONS AND POLICIES

DELEGATE PRE-CONFERENCE PREPARATION

Delegates are expected to arrive at the conference well-prepared. Such preparation includes researching the topics assigned to them, as well as their assigned country or representative's opinion on the matter beyond what is mentioned in the background guide. Delegates are also expected to write a one-page position paper for each topic and submit those papers ahead of the conference through our website's electronic position paper uploading feature. Any position papers submitted after January 13, 2020 will not be accepted, nor will papers without MLA-style citations. Delegates who do not submit a position paper by this date will not be eligible to win an award. The format of the position paper is available in this guide and in our website under "Model UN Resources." Delegates are also expected to familiarize themselves with JHUMUNC's parliamentary procedure prior to the conference. Parliamentary procedure is explained in depth towards the end of this guide. Please note that some committees will use their own committee-specific versions of parliamentary procedure, information about which can be found in individual committee's background guides.

COMMITTEE ATTENDANCE

Students are expected to attend every session, arrive on time, and not leave early. If a student should need to be absent during any part of a committee session, their absence should be communicated through their advisor to the JHUMUNC registration team. Students are not permitted to visit their friends serving on other committees or leave the hotel premises during committee session for food or beverages, including during unmoderated caucuses. Repetitive unexcused absences will be reported to the advisor of the student in question. Students are permitted to briefly step out of the room.

DRESS CODE

Students are expected to dress in Western Business Attire during all committee sessions. This includes business jacket, slacks/skirt, dress shirt (with tie for participants choosing to wear traditional menswear). All students should wear formal closed-toed shoes. Students who come to committee session dressed in attire that a Chair deems unacceptable for productive debate will be asked to return to their hotel rooms to change. Outside committee, students are more than welcome to wear casual and comfortable clothes. During the final committee session of the conference, students will be allowed to wear their JHUMUNC 2020 delegate T-shirt.

NAMETAGS

All conference participants are required to wear nametags at all times. Nametags are required, no exceptions, for admittance to the delegate dance on Saturday night. Nametags are distributed to advisors at registration. Participants without a nametag may be asked to leave committee sessions in order to acquire a new nametag. In the event of a misplaced nametag, participants may seek a replacement at the central registration table.

WORK OUTSIDE OF COMMITTEE SESSIONS

Delegates are permitted to work outside of committee under the following circumstances: to maintain the values of JHUMUNC, delegates can only work outside of committee if they work in groups of at least four delegates. Given this policy, delegates will not be allowed to work after curfew and will not be able to use any electronic devices. Although competition is an aspect of the JHUMUNC experience, the JHUMUNC staff expects delegates to also enjoy what JHUMUNC offers outside of committee. From our experience, work completed outside of committee adds little to the overall quality of resolutions. Any delegate who is discovered to have broken this policy will be ineligible to receive an award.

PRE-WRITTEN DOCUMENTS AND ELECTRONIC DEVICES

Pre-written documents, such as draft resolutions, directives, communiqués, and press releases are strictly prohibited at JHUMUNC 2020. Writing these documents ahead of time and bringing them into committee session not only disadvantages other students, but also undermines the spirit of the simulation, which is the use of diplomacy and collaboration to solve the issues at hand. Any student who is discovered to have brought a pre-made version of one or more of the documents listed above to committee will be asked to leave committee for the rest of the session. Repeat offenders will be dismissed from the conference. Pre-conference research and planning when formulating one's position and writing one's position paper, on the other hand, are highly encouraged!

To help us enforce this policy, the use of laptops and other electronic devices (including, but not limited to, smartphones and tablets) is strictly prohibited during committee session. Any student who needs to use a laptop during committee must bring a note signed by their advisor detailing why the student must use a laptop.

DECORUM

All participants are asked to maintain decorum at all times. JHUMUNC staff reserves the right to dismiss participants from the conference for any offensive or disruptive behavior.

CURFEW

JHUMUNC has a strict curfew policy that must be adhered to by all students. The curfew varies from day to day depending on the schedule of events for the evening. Throughout the night, there will be JHUMUNC staff members patrolling the hallways to help maintain a safe environment for participants. Please note that advisors are perfectly within their rights to set an earlier curfew for their students, although JHUMUNC will not enforce any curfew that differs from the one set conference-wide.

ALCOHOL, SUBSTANCES, SMOKING, AND PARAPHERNALIA

The use or possession of controlled substances, alcohol, cigarettes and e-cigarettes, and related paraphernalia is strictly prohibited for all students both in conference spaces and hotel rooms. JHUMUNC staff will confiscate all contraband substances found, and will report the offending student to their advisor. Violation of this policy subjects students to dismissal from the conference at the discretion of the JHUMUNC staff.

ASSULT, HARASSMENT, AND DISCRIMINATION

Any conference participant found to have assaulted or harassed a delegate, advisor, member of JHUMUNC staff, a guest of the conference, or a member Hilton staff will be dismissed from the conference. Any report of misconduct, whether known or suspected, will immediately be reported in accordance with Johns Hopkins University policy and applicable Maryland Law. JHUMUNC will not tolerate any discrimination on the bases of race, gender, sexual orientation, national origin, religion, age, or disability.

LOSS OF EQUIPMENT AND PROPERTY

Please avoid leaving items unattended. Theft or damage of equipment or property belonging to the staff of JHUMUNC, the conference hotel, a guest of the conference hotel, a delegate or delegation, or an advisor will not be tolerated. Participants found to have damaged or stolen equipment or property that does not belong to them will be dismissed from the conference. JHUMUNC reserves the right to contact hotel security or the Baltimore City Police Department if it feels a situation involving damage or loss of property warrants such contact.

MIDNIGHT CRISIS

JHUMUNC includes a “midnight crisis” for a number of committees. During a midnight crisis simulation, delegates are woken up by JHUMUNC staff and asked to report to their committee rooms. They work through the night to solve an interesting, informative, and fun challenge. Students return to their rooms in the early morning and are exempted from the next morning session of their committee. Midnight crisis situations are dramatic, informative, and a lot of fun for delegates. As midnight crises simulate unforeseen issues, delegates are not previously notified of their crisis. In the interest of having a wholesome experience, advisors will not be informed about which committees will be receiving a midnight crisis. If this is of concern to any advisors, they should contact Juan Gomez and Wendy Tsai, the Under-Secretaries-General (USGs) of School Relations, at registration@jhumunc.org. In order for students to participate in a midnight crisis, they must be staying at the conference hotel. For advisors whose delegations are not staying at the hotel, but wish for their delegates to participate in a midnight crisis if their respective committees were to have one, please contact Juan Gomez and Wendy Tsai at the same email address. Requests will be dealt with on an individual basis. Please visit jhumunc.org/faq for more information on the midnight crisis.

ROLE OF THE ADVISOR

Aside from being responsible for the conduct and safety of their students and ensuring their delegation’s compliance with school and delegation specific rules, advisors are expected to:

- Help ensure that students maintain a positive and professional approach to the conference and the diplomatic skills practiced at JHUMUNC;
- Serve as information resources when appropriate but leave participation in the committee process to the students and the conference staff by quietly observing their students from the back of the room;
- Refrain from using academic credit and grading policies that force participation beyond a country’s normal position in the UN; awards should not be a delegation’s main emphasis;
- Inform JHUMUNC staff of any student absences during the conference;
- Attend and participate in any faculty advisor meetings.

ADMISSIONS TOUR AT THE JOHNS HOPKINS UNIVERSITY

Delegates and advisors will be able to tour and get a sense of college life at Johns Hopkins University on Friday morning. More information about this fantastic opportunity to interact with Admissions staff and tour the beautiful Homewood Campus will be given as the date of the conference approaches, but we highly encourage all the delegates to participate.

OTHER RULES

These rules are in addition to those established by federal, Maryland, and Baltimore City laws and ordinances, participating schools' policies, and common sense. Serious infractions will result in dismissal from the conference of those involved. The Secretaries-General reserve the right to issue additional rules or to alter existing rules at any time at their discretion.

DISMISSAL POLICY

Participants dismissed from the conference for violating JHUMUNC policies are not eligible for refunds. The decision to dismiss a participant is final and cannot be appealed.

INTERPRETATION OF RULES

All authoritative determinations of fact and interpretations of conference rules and policies are to be made by the Secretaries-General.

POLICY ON SAFETY OF CHILDREN IN UNIVERSITY PROGRAMS

Johns Hopkins University affirms its commitment to providing a secure environment for children in University programs. JHUMUNC also affirms this commitment to provide a safe environment for all students at the 2020 conference. This policy reinforces that commitment and addresses the obligation to report known or suspected abuse or neglect of a child under applicable law. A child, for the purpose of this Policy, is any person under the age of 18 years. For more information on this new policy, please refer to the official Johns Hopkins University Website or contact us.

JHUMUNC STAFF

JHUMUNC Staff are all undergraduate students who are members of The Johns Hopkins Model United Nations Conference, an entirely student-administered organization officially registered as a student group at the Homewood Campus.

HOW TO CONTACT JHUMUNC

Via EMAIL:

- Please address all general inquiries to the Secretaries-General, Serena Goldberg and Jacob LaRochelle, at sec-gen@jhumunc.org.
- Please address all registration inquiries to the Under-Secretaries-General of School Relations, Juan Gomez and Wendy Tsai, at registration@jhumunc.org.
- Please address all questions regarding hotel accommodations to the Director-General, Howard S. Senior, at dir-gen@jhumunc.org.
- Please address all questions regarding General Assemblies to the Under-Secretary-General of General Assemblies, Siena DeMatteo, at ga@jhumunc.org.
- Please address all questions regarding Economic and Social Councils to the Under-Secretary-General of ECOSOC Committees, Claire Chen, at ecosoc@jhumunc.org.
- Please address all questions regarding Specialized and Joint Crisis Committees to the Under-Secretaries-General of Specialized Committees, Luyi Peng and Cameron Brown, at specialized@jhumunc.org.

Via MAIL:

Johns Hopkins Model UN Conference
3400 North Charles Street
Mattin Center Suite 131
Baltimore, MD 21218

IN CASE OF EMERGENCY:

School Relations and Registration Office

- **Juan Gomez** (Under-Secretary-General): +1 (941) 465-2743
- **Wendy Tsai** (Under-Secretary-General): +1 (443) 317-7420
- **Nicole Kiker** (Director): +1 (203) 449-3131
- **Anushka Vakil** (Director): +1 (805) 206-7910
- **Austin Cardona** (Director): +1 (646) 896-9692

Secretaries-General

- **Serena Goldberg**: +1 (630) 803-5414
- **Jacob LaRochelle**: +1 (239) 777-9516

IMPORTANT DATES

IMPORTANT DATES FOR DELEGATES

May 5, 2019: JHUMUNC's website goes live. Committee overviews and topics posted on the JHUMUNC website.

May 15, 2019: The 2020 Conference Preparation Guide goes live, a document which contains pertinent registration information and other helpful resources.

November 29, 2019: Committee background guides become available on our website. At this point, delegates should begin researching topics and writing position papers.

January 1, 2020: Beginning of the position paper submission period. All position papers must be submitted electronically via the JHUMUNC website. These must include MLA-style citations of sources used.

January 13, 2020: Last chance for delegates to submit a position paper for their committee.

January 31, 2020: Last chance for delegates to submit a Participant Waiver.

IMPORTANT REGISTRATION DEADLINES

May 20, 2019 – September 8, 2019: Early Registration Period

October 7, 2019: Early Registration Payment Deadline

September 9, 2019 – November 17, 2019: Regular Registration Period

December 9, 2019: Regular Registration Payment Deadline

November 18, 2019 – January 13, 2020: Late Registration Period

January 20, 2020: Late Registration Payment Deadline

November 18, 2019: Last Day for Full Refund

December 30, 2019: Last Day for Half Refund

January 13, 2020: Last Day for Quarter Refund

February 6 – 9, 2020: JHUMUNC 2020

IMPORTANT PAYMENT POLICIES

JHUMUNC 2020 will feature a payment system that allows schools to pay either by check or through Eventbrite. The due date for checks and Eventbrite payments will be the same. All checks must be postmarked by the due date.

Please note that for the Early and Late Registration Periods, if payment for a delegation is not submitted by the deadlines listed, the delegation will be transferred to the next Registration Period and will be asked to pay its corresponding fees. Each Period has both a Registration Deadline and two possible Payment Deadlines, depending on the method of payment.

Nota Bene: *Full payment for Late Registration must be postmarked at most fourteen (14) days after registration. Delegations WILL NOT receive their committee, country, and/or position assignments until all fees have been paid. Additionally, delegations will be assessed an additional US\$75 late fee on the first day of each fifteen day period that the delegation fails to pay its fees after the payment deadline.*

PARTICIPANT WAIVER SUBMISSION

The JHUMUNC 2020 Participant Waiver contains three parts: Part I outlines JHUMUNC policies that are enforced at the conference; Part II is the JHUMUNC Liability Release Form that must be completed by both student delegates and advisors and signed by a parent or guardian of every student delegate, irrespective of their age; Part III is the JHUMUNC Media Release Form, which must be signed by all individuals in attendance, or the parent/guardian of any student delegate under 18 years of age.

All participant waivers are due on January 31st, 2020 at 11:59 PM. All Participant Waivers must be signed via the DocuSign system.

Delegates without a complete Participant Waiver will not be permitted to participate in conference proceedings. Advisors with an incomplete Participant Waiver will not be able to collect their school's conference materials at the time of check-in.

Participant Waivers should be submitted via DocuSign. Participants will initiate the signing process by providing the name and email address for themselves, their parent or legal guardian, and their advisor. The link to DocuSign may be found on the JHUMUNC website at jhumunc.org/participant-waiver.

If you have any questions about the submission process, please feel free to contact Juan Gomez and Wendy Tsai, Under-Secretaries-General of School Relations, at registration@jhumunc.org.

REGISTRATION AND ROOM RESERVATIONS

CREATE AN ACCOUNT ON JHUMUNC.ORG

First, you will create a username and password that you will use whenever accessing your account. When creating your account, your username must be the name of your school. By virtue of creating an account, you agree to comply with the Conference Policies. Upon hitting the “Register Now” button, you will be sent to the Preferences page.

INPUT CONTACT INFORMATION AND NUMBER OF PARTICIPANTS

Fill out the Preferences page, which requires you to provide JHUMUNC with general contact information, as well as the number of advisors and delegates your delegation plans on sending to JHUMUNC. To increase or decrease the number of advisors or delegates, please contact School Relations at registration@jhumunc.org. Please refer to the “Fees and Payment Policies” section of the website for the JHUMUNC Refund Policy. By registering, you are acknowledging that you understand the payment policies delineated on the “Fees and Payment Policies” page.

INDICATE COUNTRY AND COMMITTEE PREFERENCES

Next, you will need to select your top five country choices through drop down menus. Finally, please indicate which committees you are interested in using the options that appear on your screen. Click the “Register Now” button to complete your registration. This will generate a button on the top right with your username. Click this button to access your account.

VIEW YOUR COUNTRY AND COMMITTEE ASSIGNMENTS

Within fifteen business days of your registration payment period closing, you will receive an email informing you that country and committee assignments have been made. To view your assignments, log in to your account and the assignments will be listed under the Assignments section. Please note assignments will not be made until your payment is received.

MAKE A RESERVATION AT THE HILTON BALTIMORE

In order to reserve and pay for rooms, either utilize the Pass Key service (link on our website) or contact the Hilton directly at BWICC-Reservations@hilton.com and inform them that you are reserving a room for JHUMUNC 2020. Be prepared to provide the Hilton’s reservations team with the following: (1) the number of students and advisors in your delegation; (2) the number of rooms needed; (3) the room types needed (singles, doubles, etc.); (4) your school name; and (5) your preferred method of payment. Should you have any specific questions on the room booking process, please direct them to Howard S. Senior (dir-gen@jhumunc.org).

Nota Bene: *You cannot book hotel rooms before registering for the conference.*

MAKING TRAVEL ARRANGEMENTS

GENERAL INFORMATION

Baltimore is well-situated along the East Coast. By car, the city is less than 1 hour from Washington, D.C., less than 2 hours from Philadelphia, PA, less than 3 hours from Richmond, VA, and less than 4 hours from New York City. Baltimore lies directly on the Interstate 95 corridor.

BY AIRPLANE

Baltimore is served by Baltimore/Washington International (BWI) Airport, which is a twenty-minute drive from our conference's hotel. BWI is a major hub for Southwest Airlines, which is an American low-cost airline. Southwest connects Baltimore to most of the United States, and runs several flights a day between BWI and many cities within the U.S.A. For group rates and to book tickets, please visit Southwest Airline's website, www.southwest.com. To make a group reservation on Southwest, please call Group Reservations at 1.800.433.5368. Other domestic carriers and multiple airlines that fly internationally also serve BWI include American Airlines, British Airways, Continental Airlines, Delta Airlines, and United Airlines.

BY BUS

Baltimore is accessible by Bolt Bus! In addition to Baltimore, Bolt Bus stops in Washington, D.C.; Greenbelt, MD; Philadelphia, PA; Cherry Hill, NY; and Boston, MA. Bolt Bus stops at Baltimore Penn Station, which is Baltimore's main train station. Baltimore Penn Station is only an 8-minute drive from the hotel. Please visit Bolt Bus's website, www.boltbus.com, for more information and to book tickets. In addition, Greyhound bus line stops in Baltimore as well.

BY TRAIN

Baltimore Penn Station, which is Baltimore's main train station, is only an 8-minute drive from our conference's hotel. MARC and Amtrak train services serve Baltimore Penn Station. MARC is a local commuter train that connects Baltimore with the rest of Maryland and Washington, D.C.'s Union Station. To receive group rates on the MARC train, please call MARC Group Sales Desk at 410.454.7010. To receive group rates on Amtrak, please call Group Sales at 1.800.USA.1GRP.

FREQUENTLY ASKED QUESTIONS

REGISTRATION

Q: What are the registration deadlines and conference fees?

A: Deadlines and fees are as follows:

- Early Registration (5/20/19 - 9/8/19): US\$65/ delegate, US\$65/school
- Regular Registration (9/9/19 - 11/17/19): US\$75/ delegate, US\$80/school
- Late Registration (11/18/19 - 1/13/20): US\$90/ delegate, US\$100/school

Nota Bene: country, position, and committee assignments WILL NOT be made on behalf of your delegation until we receive full payment.

Q: What are the payment deadlines?

A: Deadlines are as follows:

- Early Registration: 10/17/19
- Regular Registration: 12/9/19
- Late Registration: 1/13/20

Nota Bene: Payment should correspond to the fees of your registration period. If you miss the registration payment fee deadline you will be asked to pay the next registration fee. Positions are not assigned until payment is complete.

Q: Is financial aid available?

A: At the moment, JHUMUNC is sadly unable to provide financial aid. However, we have an award for students attending a Baltimore City Public School interested in attending an all expenses trip to JHUMUNC 2020. For more information go to jhumunc.org/award. Regardless, we do not believe that cost should be a great deterrence from taking part in our conference. If you are eager to attend, but believe that the cost may be too expensive, please contact us and we will work out a payment plan that can work for everyone. Feel free to contact Carolina I. Andrada and Alana Surowiec at registration@jhumunc.org.

Q: What is the conference refund policy?

A: The refund policy is as follows:

- Before November 18th, 2019: Full refund on Delegate Fees
- November 18th, 2019 - December 30th, 2019: 50% refund on Delegate Fees
- December 31st, 2019 - January 13th, 2020: 25% refund on Delegate Fees
- After January 13th, 2020: No refund

Nota Bene: the Delegation Fee is non-refundable.

REGISTRATION (CONT.)

Q: Does the conference allow double delegations?

A: No, JHUMUNC does not allow double delegations (where two delegates represent one country on a given committee). We believe that each delegate should have the unique chance to take on the role of a diplomat for the weekend.

Q: Where is the conference hotel and what are its nightly rates?

A: The Hilton Baltimore, which sits directly across the street from the waterfront, will serve as this year's conference hotel. JHUMUNC has been able to obtain a group rate, allowing for dramatically-reduced fees, which are as follows:

- Single: US\$142/night
- Double: US\$142/night
- Triple: US\$142/night
- Quad: US\$142/night

Nota Bene: Hotel fees DO NOT include Maryland's 15.5% hotel tax. Please see the "Hotel" subsection of the "Conference" tab of the website for more information about the hotel and the surrounding area.

PRE-CONFERENCE PREPARATION

Q: How can delegates prepare for the conference?

A: The best way for delegates to prepare for the conference is to research both their respective country and topics being discussed in committee. A delegate competent in both will be able to play a much more active role at the conference. Please see the "Resources" tab of the website for more information.

Q: When is the position paper deadline?

A: The deadline for position papers is January 13, 2020. Only delegates who submit position papers by this date will remain eligible for awards at the conference. Additionally, any position paper submitted by the position paper deadline will be returned to a delegate with feedback from a delegate's chair during the first committee session of the conference. Advisors must upload all position papers via their account.

Q: Can delegates contact their Chair before the conference?

A: Yes, the email address of each Chair will be posted in the "Committees" tab of the website in the coming weeks. If for some reason a delegate has been unable to communicate with his or her Chair, please email sec-gen@jhumunc.org.

PRE-CONFERENCE PREPARATION (CONT.)

Q: What should delegates bring to the conference?

A: Delegates should bring enough Western Business Attire for four days, as well as whatever more casual clothes they will wear outside committee sessions. For feminine attire, Western Business Attire generally refers to suits, sweaters, blouses, button-down tops, and skirts and dresses to the knee. For masculine attire, suits, button-down or collared shirts, ties, and slacks are acceptable. In addition, delegates should bring whatever research they have conducted. Remember, computers ARE NOT allowed in committee sessions, so research delegates wish to consult during committee sessions should be printed at home.

Q: What is the conference schedule?

A: Please see the “Conference Schedule” subsection of the “Conference” tab on the website to view the full conference schedule. Please be aware that JHUMUNC reserves the right to make small changes to the conference schedule.

CONFERENCE INFORMATION: INSIDE COMMITTEES

Q: What is a midnight crisis and does JHUMUNC have one?

A: JHUMUNC includes a midnight crisis for a number of committees. During a midnight crisis situation, delegates are woken up by JHUMUNC staff and asked to report to their committees. They then work through the night to solve an immediate problem. Students return to their rooms in the early morning, and are exempted from the following morning session of their committee to sleep. Midnight crisis situations are dramatic, informative, and a lot of fun for delegates. As a midnight crisis simulates unforeseen events, delegates are not previously notified if they do have a midnight crisis.

Q: What should delegates bring to committee sessions?

A: Delegates should bring whatever research they have conducted. Remember, computers ARE NOT allowed in committee sessions, so research delegates wish to consult during committee sessions should be printed at home. In a similar vein, because computers ARE NOT allowed in committee sessions, delegates should bring a notepad and writing utensil to committee sessions.

Q: Can delegates use a computer in committee sessions?

A: No, computers ARE NOT allowed in committee sessions because they lend an unfair advantage to those delegates who have them. That being said, delegates are free to use computers outside of committee sessions.

CONFERENCE INFORMATION: OUTSIDE COMMITTEE SESSION

Q: What can delegates do outside of committee sessions?

A: Delegates have a wide variety of things to do when not in committee sessions. JHUMUNC hosts several social events for delegates, culminating in the much-anticipated Delegate Dance on Saturday evening. Moreover, because the hotel is located in the heart of Baltimore's historic Inner Harbor, delegates have an immense amount of activities from which to choose. Please see the "Delegates" tab of the website for more information.

Q: How much money should delegates bring for the weekend?

A: Baltimore is a major city, so it is sometimes expensive. That said, there are many restaurants and attractions in the Inner Harbor that are very affordable. In order to ensure that delegates have enough money to eat, visit local attractions, and buy souvenirs, we recommend that delegates bring around US\$100 for the weekend.

Q. Is food for delegates provided by the conference?

A: JHUMUNC does not provide meals for delegates. Since the conference hotel is located in the Inner Harbor, there is a plethora of dining options within immediate walking distance of the conference.

Q: What are the rules of the conference?

A: In order to maintain a professional and productive atmosphere, JHUMUNC requires all delegates to be in Western Business Attire during all committee sessions. At the same time, JHUMUNC does enforce a strict, but reasonable curfew each evening. Curfews will be announced during each committee session and JHUMUNC staff will patrol the hotel throughout each night to enforce curfews. Finally, and most importantly, drugs and alcohol are strictly forbidden at the conference. JHUMUNC staff will confiscate any illegal substances and will report the offending delegate to his or her faculty advisor. JHUMUNC reserves the right to dismiss from the conference any delegate or delegation found to be in violation of the drugs and alcohol policy.

POSITION PAPER GUIDELINES

The main purpose of a position paper is to convey and articulate the positions of your country in regards to the topics debated in your committee. Strong position papers will contain arguments that justify a country's position on a given topic and that are supported with solid research. Each country has some sort of political ethos infused in it. Therefore, as a delegate you must convey what the ethos of your country is and use it to shape your policy proposals. Strong position papers also tend to engage other nations' political ideologies or viewpoints, as well as to note similarities and/or differences in policies between your country and others. It is in the best interest of each delegate to conduct research, not only so he or she can write good background guides, but also so that he or she can be well informed during the conference. Being knowledgeable allows delegates to construct successful arguments during committee debate, which are strong because they are both persuasive and accurate.

Unless otherwise stated by your Chair, each position paper should be one-page single-spaced, and structured in the following manner:

1. Background of the topic (remember, do not simply summarize the background guide)
2. Your country's position
3. Possible solutions (it is best to include both short-term and long-term solutions to the conflict)

Delegates must write a position paper for each of the topics that will be debated in committee. Because most JHUMUNC committees will have two topics, this means that delegates will most likely have to write two separate position papers before you attend JHUMUNC 2020. Position papers must be submitted electronically by uploading them to the website by January 13, 2020. Only Microsoft Word (.doc) or Adobe PDF (.pdf) versions of position papers may be uploaded. Please view the sample position paper below for some guidance. Feel free to contact your Chair or your Under-Secretary-General if you have any questions.

Nota Bene: All position papers must have MLA-style citations for the sources used.

SAMPLE POSITION PAPER

On the next page, you will find a sample position paper written by a previous JHUMUNC delegate. Although it is quite dense and a bit longer than the necessary length, it is an excellent position paper and clearly captures the essence of each of the three sections contained within it. *It also contains correctly-formatted MLA-style parenthetical citations, which are essential to a position paper. The citations have been bolded for easier viewing purposes, but this is not necessary in an actual position paper.*

The Johns Hopkins University Model United Nations Conference

Committee Name

Country Representing
High School Name
Delegate Name

Topic A: Immigration in the European Union Delegation

Given the large geographical area of the European Union (EU), immigration has always been one of the topics most relevant to all EU member states. While the EU has tried to serve as a medium for economic cooperation – thereby leading to migration to increased legal migration – there has also, of course, been the problem of illegal immigration between EU member states and between EU members and non-EU states. However, the modern realities of terrorism have made illegal immigration even more of a concern for EU member nations. To date, one of the greatest advances in EU cooperation regarding immigration has been the Hague Programme. This policy covers a wide range of issues that deal with immigration policy and it has also served as the building block for many regional agreements. Nonetheless, the European Union has been unable to come up with a straightforward and agreeable policy to tackle the problem of illegal immigration. Perhaps most serious of all, the EU has also not been able to reconcile many differences among national immigration policies with common EU-wide ones (**Traynor, pars. 2-8**).

Under a Protocol to the Treaty establishing the European Community, the United Kingdom (UK) has the right to decide whether or not it wishes to participate in measures concerning immigration and asylum (the Republic of Ireland is the only other member state in this position). To date, British policy has been to participate in measures concerning the Common European Asylum Policy (e.g. directives on refugee qualification, minimum reception standards, procedures for determining asylum claims, etc...) and measures to tackle illegal immigration (**Council of the European Union, "Final steps towards a Common European Asylum System"**). The British government has chosen not to participate in measures concerning legal migration on grounds that these could impact its ability to determine who can or cannot enter the UK legally. Furthermore, the UK does not participate in the "Schengen" arrangements that entail a lifting of border controls among certain member states. At the same time, the United Kingdom also does not participate in the Common Visa Policy (a.k.a. the EU visa waiver program), preferring instead to determine its own arrangements. In general, however, despite the United Kingdom's reluctance to give up some of its sovereignty to the EU administration, the British government has been at the forefront of immigration reform. In fact, during its 2005 presidency, the United Kingdom chose to highlight immigration as one of the topics that needed progress (**Rosenberg, pars. 1-5**).

Simply put, the United Kingdom has a threefold immigration proposal. First, the UK would like to see the EU play a larger role in managing migration internationally, which would mean implementing action plans for partnerships with key countries on EU borders to deal with migration flows across the Mediterranean and from the East. Moreover, this policy would also include bringing forward the EU's role in providing regional protection. The second part of the British plan is devoted to strengthening borders. The UK encourages all members to support the efforts of the European Border Agency (Frontex) to set up its risk analysis function and structures for coordinating joint operational activity (**United Kingdom Border Agency, 2013**). Moreover, the UK would like to see all members work on introducing biometrics into residence permits and passports. Along the same lines, the UK encourages working towards a solution for biometrics in relation to visas and cooperating on improving the security of national identity cards. Moreover, the UK would advocate that the EU work on innovative solutions to air borders and work with the European Commission (EC) to develop a joint strategy to combat human trafficking and organized immigration crime. The third part of the proposal revolves around practical co-operation on managing migration. The British government encourages the exchange of information between member states through EC proposals on a mutual information network and common approaches to the presentation of statistics. Similarly, the UK would like to see more work done in the field of asylum and the exchange (**Rosenberg, pars. 6-10**).

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RULES OF PARLIAMENTARY PROCEDURE

These rules are based on *Robert's Rules of Order*, but have been modified to fit the structure of JHUMUNC. Please be aware that, while JHUMUNC employs rules of parliamentary procedure that are very similar to many other Model U.N. conferences, JHUMUNC's rules are unique and will be the only ones enforced.

INTRODUCTORY REMARKS

1. *Scope of Rules*

Unless otherwise stipulated by the Secretary-General, these rules, in their entirety, apply to all Johns Hopkins University Model United Nations Conference (JHUMUNC) committees. These shall be considered adopted in advance of the session.

2. *Language*

English is the working language of JHUMUNC committees. Should a delegate wish to speak in an alternative language, it is that delegate's responsibility to provide a translator. If a time limit exists for the speech, both the speaker's and the translator's time shall count against this limit.

3. *Attire*

All delegates are required to wear Western Business Attire (as defined in the JHUMUNC Policies) during all committee sessions.

4. *Conduct*

Delegates are expected to maintain decorum during JHUMUNC sessions. This includes respecting staff decisions at all times, being recognized before addressing the committee, standing when addressing the committee, and refraining from the use of undiplomatic or offensive language.

5. *Topic of Debate*

The agenda for the regular session of all committees shall be drawn up by the Secretariat, approved by the Secretary-General, and transmitted to all member states. In crisis situations, other topics may be added, subject to the approval of the Secretary-General.

6. *Statements by Secretariat*

The Secretary-General or a designated member of the Secretariat or staff may make, at any time, oral or written statements to any committee regarding the topic before it.

CHAIR

7. Function of the Chair

The Chair shall open and close committee session, enforce the rules, recognize speakers, put questions to vote, and announce decisions. The Chair has the right to act at his or her discretion to ensure smooth operation of the committee. He or she has the ultimate authority over committee proceedings and maintenance of order within the committee. The Chair has the authority to entertain, deny, or question the propriety of any motion. The Chair shall also set the time for speeches regarding procedural motions.

8. Representatives of the Chair

The Chair may, at any time, delegate a staff member to replace him or her. In this situation, the appointed staff member shall have the same power and authority as the Chair.

COMMITTEE AS A WHOLE

9. Roll Call

The first order of business at any committee session is a roll call. The Chair shall call the name of each delegation. If the delegation is present, its representative shall declare either "Present" or "Present and Voting" when called upon. Should a delegation arrive after roll call, it is the delegation's responsibility to inform the Chair of its presence. All delegations not present during committee session will be reported to their respective Faculty Advisor.

10. Members Present and Voting

Members Present and Voting shall be defined as members casting only negative or affirmative votes with no abstentions.

11. Substance and Procedure

A substantive matter is defined as a resolution or amendment. A procedural matter is all that which is not substantive.

12. Voting

Each member of the United Nations shall have one vote. All members must vote on procedural matters. Observer delegations may not vote on substantive issues, but must vote on procedural motions.

13. Quorum

One-third of the expected members of a committee must be present for session to be opened and for debate to proceed. A majority of the expected members must be present for any substantive vote to be taken.

14. *Simple Majority*

A simple majority is defined as a vote in which more member-states vote in favor than those who vote against. If a vote is equally divided, the motion fails. Unless otherwise provided for, decisions of the committee on all questions shall be made by a majority of the members present.

DEBATE

15. *Adoption of Agenda*

The Chair will open a Speakers' List for the purpose of deciding the agenda. At any time during that debate, a Motion to Set the Agenda will be in order. In the event of such a motion, the Chair will entertain one speaker in favor and one speaker against setting of that topic. This motion requires a simple majority to pass. If the motion carries, debate will be opened on that topic. If the motion fails, then the committee will proceed with the Speakers' List until such a motion fails for each topic. At that point, it is the Chair's discretion to set the agenda or continue debate.

16. *Changing the Agenda*

A Motion to Table the Topic allows the committee to postpone debate on the current topic and begin discussion of a new one. When making this motion, the delegate must specify which topic he/she wishes the committee to discuss next. This motion will take two speakers for and two speakers against and requires a two-thirds majority to pass. If passed, a new Speakers' List will be introduced for the new topic. The original topic will remain tabled until a Motion to Reopen the Topic is made.

17. *Question of Competence*

A Motion to Question the Competence of a committee to discuss a resolution, working paper or amendment is in order if a member feels that a topic is outside the scope of the committee's jurisdiction or expertise. This motion is not intended to cut off debate, but merely to prevent misguided discourse. The Chair shall have the power to rule on this motion at his or her discretion. Such motions are not applicable to the issued debate topics. One member may speak for and one may speak against the motion. This procedural motion requires a two-thirds vote to pass. If the motion passes, the committee will immediately cease all consideration of the target of this motion.

18. *Notification Under Article Twelve of the UN Charter*

Article Twelve of the United Nations Charter states that a General Assembly committee and the Security Council may not consider the same topic at the same time: "While the Security Council is exercising in respect of any dispute or situation the functions assigned to it in the present Charter, the General Assembly shall not make any recommendation with regard to that dispute or situation unless the Security Council so requests." In this vein, the General Assembly will be notified of relevant Security Council actions.

19. Speakers' List

Once a topic has been chosen, the Chair shall open a Speakers' List to be followed for all debate on that topic area. Speakers may comment generally on the topic area being considered, any resolution on the floor, or any proposed amendment to any resolution on the floor. Separate Speakers' Lists may be opened by the Chair for motions that require discussion different from direct debate on the topic. After a Speakers' List has been created, a member may add its name to the list if it is not already on the list and if the list has not been closed. Such a request may be submitted in writing, or, if the Chair specifically allows, by a show of placard. When the Speakers' List is exhausted and no other nations wish to speak, debate will be considered closed and the committee will move directly into voting procedures.

20. Closure and Re-Opening of the Speakers' List

A member may, at any time, move to close or re-open the Speakers' List. When a Speakers' List is closed, debate continues, but no further speakers may be added to the list. There shall be two speakers in favor and two speakers against the motion. The motion requires a two-thirds majority to pass. Upon reaching the end of a closed Speakers' List, the committee will move directly into voting procedure.

21. Speeches

No member may address a committee without having previously obtained the permission of the Chair. The Chair may call a speaker to order if the remarks are inappropriate or irrelevant to the subject matter under discussion.

22. Time Limit on Speeches

The committee shall allocate a limited amount of time for each speech and comment. A Motion to Set the Speaking Time must be made for this to occur. The member making the motion must specify the amount of time that he or she proposes set. This motion may be used to establish comments after a speech for which the number of comments and time must be specified. The motion requires a simple majority to pass.

23. Comments on Speeches

Comments relevant to the last speech or previous comment may be allowed. A time limit will be established in the same manner of Speeches (see Rule 25). Comments are in order unless the speaker has yielded their time.

24. *Yields*

A member who has been granted the right to speak on a substantive issue may yield his time in one of three ways. Yields may be made before or after the speech. Yields after the speaking time has expired are not valid. If no yield is made, two comments will be in order. Comments are not in order after any yield.

(a) Yield to the Chair: Gives the remaining time to the Chair

(b) Yield to Questions: The remainder of the speaker's time will be devoted to answering questions. The Chair will select the delegations to ask questions relevant to the speaker's speech. There will be no dialogue between the speaker and the committee.

(c) Yield to another delegate: Allocates the remaining time to another committee member. A delegate who has been yielded to may not yield.

25. *Right of Reply*

A member may request a Right of Reply in response to remarks that are scathing, derogatory, or impinge upon the honor or national integrity of a member state, the delegate, or the leader of the member state. A Right of Reply is granted at the discretion of the Chair and should be requested in writing at the conclusion of the speaker's remarks. There is no Right of Reply in response to a Right of Reply.

POINTS AND MOTIONS

26. *Point of Order*

A Point of Order is used when a member wishes to draw attention to a procedural error made by a member or the Dais. This point must be raised at the time of the incident and may interrupt a speech. The Chair must rule immediately on the matter.

27. *Point of Parliamentary Inquiry*

A Point of Parliamentary Inquiry is a question to the Dais regarding procedure, rules, and any ambiguities.

28. *Point of Information*

A Point of Information is a question to the Dais regarding events occurring outside the committee room in another committee.

29. *Point of Personal Privilege*

At any time a member experiences personal discomfort that impairs his or her ability to participate in the proceedings, he or she may rise to a Point of Personal Privilege. The Chair will

attempt to relieve the cause of discomfort. This point should only be used between speakers unless the speaker cannot be heard.

30. Motion to Set the Agenda

See Rule 15 (Adoption of Agenda)

31. Motion to Set the Speaking Time

See Rule 22 (Time Limit on Speeches)

32. Motion to Suspend the Rules

At any time there is an exception to the standard rules of a committee, a delegate may motion to suspend the rules. The Chair will rule whether the motion is in order, and there must be a consensus among the committee.

33. Motion to Close Debate

If at any time a member wishes to end debate and move directly into voting procedure on that topic, he or she may make a Motion to Close Debate. There will be two speakers for and two speakers against this motion. The motion requires a two-thirds vote to pass. If this motion passes, all debate on the topic ends and all resolutions and amendments on that topic are brought to a vote.

34. Motion for an Unmoderated Caucus

This motion causes a suspension of normal debate for free discussion and meeting or the drafting of a resolution, amendment or other document. The purpose and duration of the unmoderated caucus must be specified. If brought to a vote, this motion requires a simple majority to pass.

35. Motion for a Moderated Caucus

This motion causes a temporary suspension normal debate format where individual speakers are chosen by the Chair for a short duration. The purpose of the moderated caucus, the individual speaking time, and the total duration must all be specified in the motion. If brought to a vote, this motion requires a simple majority to pass.

36. Motion for Suspension of the Meeting

At the end of a committee session, a Motion to Suspend until the next committee session may be in order. If brought to a vote, this motion requires a simple majority to pass.

37. Motion to Adjourn

At the end of the final committee session, a member may make a Motion to Adjourn. When brought to a vote, this motion requires a simple majority to pass. This motion is not subject to appeal if declared out of order by the Chair. If this passes, the Chair will close the committee.

RESOLUTIONS AND AMENDMENTS

38. Working Papers

The Chair, at his or her discretion, may allow "Working Papers." A Working Paper is not voted on and is used as a preliminary draft. Its purpose is to allow for the entire committee to see the draft and work on it. Working Papers are accepted at the discretion of the chair. Working Papers are not put to a vote.

39. Resolutions

All actions of a JHUMUNC committee (unless otherwise specified by the Chair) take the form of resolutions. A resolution is introduced to a committee by one or more member states that choose to sponsor the resolution. A sponsor of a resolution may withdraw his or her sponsorship of that resolution at any time before the commencement of voting procedure. If at any time a resolution is without sponsors, the resolution will be removed from consideration. For the committee to consider a resolution, signatures from one-fifth of the member states present must be obtained. For the purposes of determining one-fifths, a sponsor shall also be counted as a signatory. Signatory member states do not necessarily support the resolution; they merely wish to see it debated. Member states may sign or sponsor multiple resolutions per topic.

40. Amendments

An amendment changes a resolution by adding, striking out, or substituting a word or phrase in a resolution. An amendment may only be made to an operative clause, and not a perambulatory clause. There are two types of amendments: friendly and unfriendly. All amendments must be submitted to the Chair in writing. A friendly amendment is an amendment agreed upon by all sponsors of the resolution. The amendment must be submitted to the Chair with the signatures of all sponsors to the resolution. The amendment is then read aloud by the Chair and considered to be part of the resolution. An unfriendly amendment is an amendment introduced without the support of all sponsors. Such an amendment requires the signatures of one-fifth of the body to be considered. Unfriendly amendments are voted upon at the closure of debate, before their respective resolutions, and in the order submitted. Should the amendment be passed by a majority of the committee, it immediately becomes part of the resolution. Amendments may not be amended. However, once a friendly amendment is incorporated in the resolution, it becomes a part of the resolution and can therefore be amended.

41. Introduction of Resolutions and Amendments

Up to two sponsors of a resolution may be called upon to introduce their proposed resolution or amendment. At the Chair's discretion, a short summary may be given or document read. During this time, any technical questions regarding grammar may be addressed and substantive questions regarding certain clauses may be allowed at the discretion of the Chair.

42. Previously Written Documents

Any resolutions, amendments, working papers or other documents brought into the committee, having been drafted before the opening of the committee on Thursday evening, are illegal and

cannot be introduced. Any members found to have brought pre-written documents to JHUMUNC are subject to expulsion by the Secretaries-General.

VOTING

43. Conduct During Voting

Upon entering into voting procedures, the chamber shall be sealed and silent. Members may neither enter nor leave. No member may interrupt voting procedure except on a Point of Order or Point of Parliamentary Inquiry in connection with the conduct of voting. Communication between delegates, including but not limited to note passing and talking, is not allowed.

44. Roll Call Votes

A member may request a roll call vote on a resolution. If the request is granted, the Chair shall read through the committee roster and each member, when called, shall vote only: Yes, Yes with Rights, No, No with Rights, Abstain, or Pass. When the Chair finishes reading through the roster, those members who previously passed shall be asked to vote in turn. Members who pass may only vote Yes or No and may not pass again on that matter. Explanations of voting with rights should be to the point and regard only those instances in which a delegation, by its vote, is straying significantly from national policy.

45. Important Question

A resolution may be deemed an Important Question, thereby requiring a two-thirds vote to pass. This request is made of the Chair immediately prior to voting on the resolution. Important questions shall include: recommendations with respect to the maintenance of international peace and security; the admission of a new member to the United Nations; the suspension of the rights and privileges of membership; the expulsion of a member; and/or budgetary questions. If the Chair determines that the resolution falls within one or more of the categories, the body shall vote to label the resolution an important question.

46. Division of Question

Immediately after debate is closed on a topic and after all unfriendly amendments are voted upon, a member may make invoke a Motion to Divide the Question. This motion indicates that the member wishes to consider two or more parts of the resolution separately. The committee shall then hear two speakers for and against the above division. A procedural vote to divide the question shall then be taken, requiring a simple majority to pass. If this vote fails, then the resolution is voted on in its entirety. If this vote passes, the Chair shall ask for plans of division of resolution and suggest an overall plan for division. Then, a substantive vote shall be taken as to whether to include each division in the final resolution. No roll-call vote is allowed in this stage. Once all divisions have been voted on, a final vote is taken on the resolution as a whole. Roll call votes are in order at this point.

47. Passing Multiple Resolutions

A committee may pass multiple resolutions on a topic if they do not conflict with a resolution already passed. Any such announcement will be made by the Chair, who shall specify the resolutions and clauses that are in conflict.

48. Reordering Resolutions

If there are multiple resolutions on a topic, the committee shall vote on the resolutions in the order in which they were submitted. However, a member may move to change the voting order before any voting begins. When this motion is made, the member must specify the new voting order he or she proposes. There shall be one speaker in favor and one against this motion. This motion shall be put to an immediate vote and will pass with a simple majority.

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Howard S. Senior	Director-General
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